



**Children's Museum of Illinois  
Appreciated Securities Transfer Instructions**

Thank you for your interest in making a gift of stock to Children's Museum of Illinois. A gift of stock is a wonderful way to support our mission and may provide you with tax benefits.

To make a gift of stock, please provide the following instructions to your broker:

**Brokerage Firm:** Raymond James  
**Account Name:** Children's Museum of Illinois  
**Account Number:** 13531816  
**DTC Number:** 0725  
**Tax ID (EIN):** 37-1235904  
**Broker Contact:** Rich Kaczynski  
Raymond James & Associates  
101 S. Main Street., Suite 301  
Decatur, IL 62523  
217-423-1388  
Richard.Kaczynski@RaymondJames.com

A template letter of instruction to broker for transfer of stock is also attached.

Please also notify us of your gift by contacting:

**Rikki Parker, Executive Director**  
**Email:** rparker@cmofil.org  
**Phone:** 217-423-5437

Letting us know about your gift ensures we can properly identify your donation, acknowledge your generosity, and issue a timely receipt for your records. If you or your broker need additional information or assistance, please call 217-423-5437.

In accordance with IRS regulations, Children's Museum of Illinois values a gift of securities based on the mean value of the securities on the date that the securities are received into the Museum's account.

Thank you for considering a gift of stock to your Children's Museum of Illinois!

**Sample of letter of instruction to broker for transfer of stock**

[Date]

[Name of Broker]

[Address]

Re: Letter of Instruction to transfer securities

Dear \_\_\_\_\_:

I wish to irrevocably contribute [insert number of shares or dollar amount] of [insert stock name] to Children's Museum of Illinois.

Please transfer these shares from my Account Number: #\_\_\_\_\_ to Children's Museum of Illinois in Decatur, Illinois (tax I.D. #37-1235904) on or before [insert date].

Shares should be transferred to Children's Museum of Illinois' brokerage account with Raymond James & Associates as follows:

Raymond James & Associates  
DTC Routing # 0725  
Account #13531816

If there are any questions about this transfer of stock, please call [insert your name and phone number].

Thank you,

[Signature/Donor Name]

[Spouse signature/Name if applicable]

cc: Children's Museum of Illinois  
55 S. Country Club Rd.  
Decatur, IL 62521